



GREETINGS,

The 14th Biennial Convention of the Ontario Federation of Labour will be held from Monday, November 20 to Friday, November 24, 2017 at the Sheraton Centre Toronto Hotel, 123 Queen Street West, Toronto, Ontario.

This convention marks the 60th Anniversary of the OFL, 60 years of solidarity with affiliated unions across Ontario fighting for justice and fairness to improve the lives of all workers, their families and communities.

CREDENTIALS: Credentials to local union Financial Secretaries are included in this package. The registration fee is \$400 for each delegate. Please ensure that:

- // The signed and completed duplicate credential is returned to the OFL by the deadline; and
- // The signed and completed original credential is retained by the delegate and brought to the registration desk at convention.

The deadline for receiving credentials is **5PM, Monday, November 6, 2017**. Article IV Section 5 of the OFL Constitution states: "No credentials shall be accepted later than 15 calendar days prior to the opening date of a regular convention."

RESOLUTIONS: The deadline for receiving resolutions is **Friday, October 20, 2017**. Resolutions can be sent by mail or electronically (resolution instructions are enclosed).

CHILD CARE: The OFL will provide child care at the convention from Monday, November 20 to Friday, November 24 (form is enclosed).

HOTEL ACCOMMODATIONS: Rooms for the convention are at the Sheraton Centre Toronto Hotel. Reservations can be made through **WE Travel** on-line at www.wetravel.net or via telephone Monday through Friday 8:30AM to 5PM, toll free at **1-888-676-7747** or direct at **1-613-232-9908**.

ACCESSIBILITY: The OFL will assist delegates with accessibility requirements to the convention proceedings and facilities. Every effort will be made to make the convention as accessible as possible. To address particular needs of delegates please complete the Accessibility Needs form (attached) and send along with the delegate's duplicate credential.

Convention material and forms can be downloaded at:
www.ofl.ca/convention2017

In solidarity,


Patty Coates
Secretary-Treasurer

ONTARIO FEDERATION OF LABOUR CONVENTION CALL // 2017

NOVEMBER 20–24, 2017

SHERATON CENTRE TORONTO HOTEL
Toronto, Ontario



REGISTRATION AND CREDENTIALS



INFORMATION FOR REGISTERING YOUR DELEGATES

Once your organization has filled its delegate entitlement, according to the provisions of the OFL Constitution, they must be registered with the OFL's Convention Office.

- a. The Registration Fee of \$400 for each delegate must be sent to the OFL along with a completed and signed DUPLICATE credential form.
- b. The ORIGINAL credential form must be retained by the delegate and presented in person to the registration desk at convention.
- c. Each credential form must bear the original signature of your organization's presiding officer. Signature stamps, carbon copies, etc. are not acceptable.
- d. No refunds after Friday, November 17, 2017.

The deadline for receiving credentials is:

5 PM, MONDAY, NOVEMBER 6, 2017

**The deadline for receiving accessibility
requests and child care requests is:**

5 PM, MONDAY, NOVEMBER 6, 2017

REGISTRATION HOURS

Sunday, November 19

3 PM–8 PM

Monday, November 20

8 AM to noon

1:30 PM until adjournment

Tuesday, November 21

8 AM to noon

1:30 PM until adjournment

Wednesday, November 22

8 AM to noon

1:30 PM until adjournment

▲ Election Caucuses are for the purpose of electing representatives to the OFL Executive Board (see OFL Constitution Article V Sections 1.1 and 1.2), and they are open to self-identified members of the particular designated group who are convention delegates.

AGENDA



PRE-CONVENTION EVENTS

Equity & Justice Summit // **FRIDAY, NOVEMBER 17, 3–9 PM**
Equity & Justice Summit // **SATURDAY, NOVEMBER 18, 9AM–4 PM**
Young Workers' Assembly // **SATURDAY, NOVEMBER 18, 9AM–5 PM**
New Delegates Orientation // **SUNDAY, NOVEMBER 19, 4 PM**
Accessibilities Orientation // **SUNDAY, NOVEMBER 19, 4 PM**
Executive Committee // **SUNDAY, NOVEMBER 19, 11 AM**
Executive Board Meeting // **SUNDAY, NOVEMBER 19, 12 PM**

CAUCUSES

Human Rights // **MONDAY, NOVEMBER 20, 6 PM**
Women's // **TUESDAY, NOVEMBER 21, 6 PM**

ELECTION CAUCUSES

Labour Councils // **SUNDAY, NOVEMBER 19, 7:30 PM**
Smaller Affiliates // **MONDAY, NOVEMBER 20, 5 PM**
Persons with Disabilities // **TUESDAY, NOVEMBER 21, 12:15 PM**
Aboriginal Persons // **TUESDAY, NOVEMBER 21, 5 PM**
Lesbian, Gay, Bisexual, Transgender
and Queer (LGBTQ*) // **TUESDAY, NOVEMBER 21, 6:30 PM**
Workers of Colour // **WEDNESDAY, NOVEMBER 22, 5:30 PM**
Young Workers // **WEDNESDAY, NOVEMBER 22, 6 PM**

RESOLUTIONS AND HOTEL ACCOMMODATIONS



ALL RESOLUTIONS MUST BE
RECEIVED AT THE OFL BY
5 PM, FRIDAY, OCTOBER 20, 2017

- a. Each resolution must be signed by the presiding officer of the organization.
- b. The name of the submitting organization must be on each resolution.
- c. Each resolution must be submitted on a separate sheet, deal with only one subject and be no longer than 150 words. (Whereas, therefore, therefore be it resolved and therefore be it further resolved are not included in the word count).
- d. Resolutions can be submitted electronically in Word and PDF formats as follows:
 - // The signed resolution in PDF format
 - // The resolution sent in Word format
 - // Send both documents to resolutions@ofl.ca
- e. Alternatively, signed resolutions can be submitted by mail to:
Patty Coates, Secretary-Treasurer
Resolutions
202-15 Gervais Drive
Toronto, ON M3C 1Y8

RESOLUTIONS WILL NOT BE ACCEPTED UNLESS THEY ARE SIGNED BY THE PRESIDING OFFICER.

RESOLUTIONS CANNOT BE SUBMITTED BY FAX.

HOTEL ACCOMMODATIONS

Rooms for the convention are at the

**SHERATON CENTRE
TORONTO HOTEL**

**123 Queen Street West
Toronto, Ontario**

Reservations can be made through We Travel.

On-line at

www.wetravel.net

By telephone
(Monday through Friday,
8:30 AM – 5 PM)



Toll free: 1-888-676-7747

Direct: 1-613-232-9908

DELEGATE ENTITLEMENT



YOUR LOCAL IS ENTITLED TO DELEGATES TO THE OFL CONVENTION ON THE FOLLOWING BASIS:

-  Two delegates from each local Labour Council, plus a youth delegate aged 30 or younger.
-  Where an organization affiliates and pays per capita tax on all of its membership in the province through a central provincial organization, such organization shall be allowed 2 additional delegates to the OFL Convention.

MEMBERSHIP	DELEGATES	MEMBERSHIP	DELEGATES
Up to 250	1	7,451–7,750	26
251–550	2	7,751–8,050	27
551–850	3	8,051–8,350	28
851–1,150	4	8,351–8,650	29
1,151–1,450	5	8,651–8,950	30
1,451–1,750	6	8,951–9,250	31
1,751–2,050	7	9,251–9,550	32
2,051–2,350	8	9,551–9,850	33
2,351–2,650	9	9,851–10,150	34
2,651–2,950	10	10,151–10,450	35
2,951–3,250	11	10,451–10,750	36
3,251–3,550	12	10,751–11,050	37
3,551–3,850	13	11,051–11,350	38
3,851–4,150	14	11,351–11,650	39
4,151–4,450	15	11,651–11,950	40
4,451–4,750	16	11,951–12,250	41
4,751–5,050	17	12,251–12,550	42
5,051–5,350	18	12,551–12,850	43
5,351–5,650	19	12,851–13,150	44
5,651–5,950	20	13,151–13,450	45
5,951–6,250	21	13,451–13,750	46
6,251–6,550	22	13,751–14,050	47
6,551–6,850	23	14,051–14,350	48
6,851–7,150	24	14,351–14,650	49
7,151–7,450	25	14,651–14,950	50

CONSTITUTION EXCERPTS COVERING CONVENTION (ARTICLE IV)



REPRESENTATION

Section 4. Representation at conventions as approved by the Executive Council of the Canadian Labour Congress shall be: from affiliated local unions, branches and lodges, one delegate for 100 or less members, and one additional delegate for each additional 300 members or major fraction thereof and two delegates from each local labour council, plus a youth delegate aged 30 or younger.

The following calculations shall be used in determining new affiliate representation at convention: the average number of members on which the per capita tax has been paid to the Federation, averaged over the 12-month period immediately preceding the credential deadline.

That where an organization affiliates and pays per capita tax on all of its membership in the province through a central provincial organization, such organization shall be allowed two delegates to the Federation convention.

Section 5. Not less than 90 calendar days prior to the opening of each regular convention and not less than 30 calendar days prior to each special convention, the Secretary-Treasurer shall furnish each affiliate with credential blanks in duplicate, which must be attested as required on the blanks. The original shall be retained by the delegate, and the duplicate sent to the Secretary-Treasurer. A person must be a member of the local union, branch or lodge

he/she represents at convention. Two or more local unions, branches or lodges may combine to send a delegate. No credentials shall be accepted later than 15 calendar days prior to the opening date of a regular convention, and 10 calendar days prior to a special convention. Conventions may permit seating of delegates upon recommendations of the credentials committee.

Any full-time union representative may be a delegate from an affiliate other than that in which personal membership is held. Such delegate must be credentialed by an affiliate of the National or International Union of which he/she is a member.

Section 7. Any organization suspended or expelled by the Canadian Labour Congress or this Federation, shall not, while under such penalty, be allowed representation in the Federation. Any organization which, at the opening date of the convention, is in arrears to the Federation for per capita tax for three months or more, shall not be entitled to recognition or representation in the convention.

Section 8. Any person suspended by or expelled from any organization affiliated to this Federation shall not be seated as a delegate nor allowed representation or recognition in this Federation.

Section 9. Any organization which has become affiliated to the Federation at least three months prior to the opening date of convention shall be allowed convention representation in accordance with Article IV Section 4 (representation).

Section 11. Executive officers shall be deemed to be delegates to the convention with all rights and privileges.

Section 12. Officers of the Canadian Labour Congress and invited fraternal delegates attending conventions of the Federation shall be entitled to all the rights of delegates other than voting or standing for office.

RESOLUTIONS

Section 13. (a) Except as provided in Sub-sections (c) and (d) of this Section, all resolutions, petitions, and appeals to be considered by any convention of the Federation must be received by the Secretary-Treasurer 30 calendar days immediately preceding the opening of the convention.

(b) Any resolution to be accepted shall be received by the Federation via mail, facsimile, in person, or email and must be submitted by the Executive Board or by an organization affiliated to the Federation and signed by the presiding officer. A resolution shall not deal with more than one subject, shall refer to the action which is proposed, and shall contain not more than one hundred and fifty (150) words exclusive of the words “whereas”, “therefore be it resolved” and “therefore be it further resolved.”

(c) Resolutions, other than emergency, petitions, and appeals received or submitted contrary to the above shall be referred to the Executive Board and the Board may refer such proposals or proposal to the convention with the understanding that consideration is dependent upon two-thirds majority consent of the convention.

(d) An affiliate may submit an emergency resolution to the convention resolutions committee, who shall refer such emergency resolution to the convention with the understanding that consideration is dependent upon a two-thirds majority consent of the convention. An emergency resolution must deal with a subject matter that has arisen during the thirty days immediately preceding the opening of the convention.

(e) Resolutions, petitions or appeals properly received for consideration by the convention shall be classified as to nature, contents and subject matter and referred to an appropriate convention committee, which shall report thereon to the convention prior to consideration of any such matter by the convention.

🌸 All nominations must be made in writing and received at the Ontario Federation of Labour by

OCTOBER 15, 2017

OFL CONVENTION AWARDS



- // BOB BORCH HUMAN RIGHTS AWARD
- // CLIFF PILKEY LABOUR ACTIVIST AWARD
- // OLIVIA CHOW CHILD CARE CHAMPION AWARD
- // OFL CULTURAL AWARD
- // LINDA JOLLEY LIFETIME ACHIEVEMENT AWARD FOR HEALTH AND SAFETY
- // OFL YOUNG WORKERS' AWARD
- // PREVENTION LINK'S DISABILITY PREVENTION ACTIVIST AWARD

Deadline for Nominations:

OCTOBER 15, 2017

The Ontario Federation of Labour (OFL) is seeking nominations from affiliates, local unions and labour councils for the upcoming OFL 14th Biennial Convention Awards: Bob Borch Human Rights Award, Cliff Pilkey Labour Activist Award, Olivia Chow Child Care Champion Award, OFL Cultural Award, Linda Jolley Lifetime Achievement Award for Health and Safety, OFL Young Workers Award, and the Prevention Link's Disability Prevention Activist Award.

The OFL encourages affiliates, local unions and labour councils to remember equity seeking nominees from the racialized, LGBTQ*, Aboriginal and disabilities groups in their selection of potential nominees.

The criteria for eligibility is outlined in the enclosed Call for Nominations.



AWARDS NOMINATION FORM

Deadline for Nominations:

OCTOBER 15, 2017



Please Check (✓):

- BOB BORCH HUMAN RIGHTS AWARD
- OFL CULTURAL AWARD
- OLIVIA CHOW CHILD CARE CHAMPION AWARD
- OFL YOUNG WORKERS AWARD
- CLIFF PILKEY LABOUR ACTIVIST AWARD
- LINDA JOLLEY LIFETIME ACHIEVEMENT AWARD FOR HEALTH AND SAFETY
- PREVENTION LINK'S DISABILITY PREVENTION ACTIVIST AWARD

Submissions MUST INCLUDE the nomination form and letters of support to be considered.

Nominee Information:

First Name _____ Last Name _____
Community/ Organization _____
Address _____
City/Province _____ Postal Code _____
Telephone _____ Cell Phone _____
Fax _____ Email _____

Nominator Information:

Union/Organization _____ Local _____
First Name _____ Last Name _____
Title _____
Address _____
City/Province _____ Postal Code _____
Telephone _____ Cell Phone _____
Fax _____ Email _____

FORWARD NOMINATIONS TO:

BY MAIL

Convention 2017 Award Nominations
Ontario Federation of Labour
15 Gervais Drive, Suite 202
Toronto, ON M3C 1Y8

BY EMAIL

Judy Chow: jchow@ofl.ca